

STATUS CERTIFICATE REQUEST FORM

Date: _____

PLEASE COMPLETE THIS FORM IN ITS ENTIRETY & EMAIL TO: status@novopm.ca

Status Certificate Requestor's Information:

First Name: _____ Last Name: _____

Email Address: _____ (Status Certificate will be emailed to this address)

Telephone Number (Cell): _____

Status Certificate for Building Address: _____ Unit: _____

Locker(s) Number and Level: _____ Parking(s) Number and Level: _____

Reason for Status Certificate Request: (check one): ☐ Sale ☐ Refinancing ☐ Other: _____

Has the Unit already been sold? ☐ Yes or ☐ No | If yes, Legal Name of Purchaser: _____

Closing Date (if applicable): _____ (day) _____ (month) _____ (year)

Purchaser's Tel #: _____ Purchaser's Email: _____

Purchaser's Lawyer Name: _____ Lawyer's Tel Number: _____

Payment for Status Certificate:

Option 1:

Submit this form and pay online. Go to: <https://novopm.ca/status-certificate-request/>

Option 2:

- a) Interact email transfer **\$128.50** to status@novopm.ca for regular **ten (10)** day service.
- b) Interact email transfer **\$278.50** to status@novopm.ca for expedited **five (5)** day service.
- c) Interact email transfer **\$328.50** to status@novopm.ca for expedited **two (2)** business day service.

Option 3:

Deliver a bank draft or certified cheque (payable to: **Novo Property Management Inc.**) to:

Novo Property Management Inc.
#201A – 7895 Tranmere Drive, Mississauga, Ontario, L5S 1V9

Upon receipt of payment, the status certificate will be prepared and emailed to you.

Attention Buyers & Sellers: Upon final closing, Management Office must receive a completed Pre-Authorized Payment form for condo fees and official notification of the transaction from the buyer's and/or seller's lawyer via email to: info@novopm.ca

